

SAFEGUARDING POLICY

1. Facilitators

1.1 Qualifications and Standards

We will ensure that all facilitators are suitably qualified and have met the required standards to deliver menstrual and menopause health training in a safe and supportive way.

1.2 Scope of Practice

Facilitators will adhere to the guidelines and limitations outlined in the scope of practice document.

1.3 Public Liability

Each facilitator will have their own public liability insurance, and details of such will be held in our records.

1.4 Reference Checks

All facilitators will be required to provide one character reference and one competency reference from a previous organization where they have delivered training.

2. Health Disclaimer

A health disclaimer will be posted clearly on our website and in all accompanying literature to inform community members of the nature of the support provided and the boundaries of our services.

3. Online Education and Support

3.1 Facilitators

3.1.1 Protocol for Member Safety

Facilitators must ensure that all participants in the Zoom call have registered through the online system.

3.1.2 Terms and Conditions

Facilitators will announce the terms and conditions of participation before starting the session and ask for a verbal agreement or a Zoom reaction icon to confirm acceptance.

3.1.3 Privacy and Security

If someone physically enters the room or appears to, of a call participant, that participant must be removed from the call to maintain privacy and security.

3.1.4 Recording Prohibition

No photos or recording devices are permitted during the sessions to protect the privacy of all participants.

3.2 Members of the Public

3.2.1 Risk and Well-being Concerns

If a member appears to be at risk or there are any concerns related to their physical or mental well-being, the facilitator will inform the main or senior contact. The facilitator and point of contact will then inform the police of their concerns. The incident will also be reported to the National Lottery.

3.2.2 Inappropriate Behavior

If a member uses language that is deemed inappropriate or behaves in a disruptive or offensive manner, they will be asked to leave the room and/or be removed by the facilitator.

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3.2.3 Privacy in Communication

Members must not add contact details to the chat to ensure privacy and prevent unwanted contact.

4. In-person Events

4.1 Harm Prevention and Inclusion

Ensure that all events and activities are conducted in a way that prevents harm and is inclusive of all community members.

4.2 Photo Consent

Obtain photo consent from all participants at in-person events to respect their privacy and rights.

5. Content

5.1 Sensitivity and Language

Facilitators must be aware that some sub-topics of menstrual health are sensitive. We must use language that is considerate and does not cause upset or distress to community members.

Safeguarding report

No incidents to report

For reporting guidelines see here

<https://www.tnlcommunityfund.org.uk/about/customer-service/national-lottery-community-fund-policy-for-granholders#Expectations>

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